

FORM C
Rubric for Evaluating Departmental WI Courses (for Department Chairs)
Faculty of Arts & Sciences-Newark

This form should be completed by the Department Chair to provide an overall assessment of the WI courses being offered in an Academic Year by the department. This form will contribute to an evaluation of WI courses offered by the Department and will be included in the Annual Assessment Report.

		Satisfactory	Needs Improvement	Unsatisfactory
Substantial Writing	Written assignments are a major component of the WI courses offered by the department. Students are called on to write substantially, as determined by disciplinary conventions.			
Multiple Writing Assignments	A number of writing assignments are incorporated as an integral, ongoing part of the course, and the writing assignments are sequenced to assist students in improving their writing.			
Critical Feedback	Guidance and critical feedback are provided during stages of the writing process and on completed assignments.			
Revision of Work	Opportunities for revision are provided, particularly drafts and longer projects.			
Grading	The Writing Intensive course has a rubric for grading written assignments.			
Syllabus	Syllabi reflect that courses incorporate substantial writing, multiple assignments, and revision opportunities and that writing is integrated as a significant measure in determining students' grades.			

Number of WI courses offered by Department during Academic Year:

Best Practices:

Areas Needing Improvement:

Plan for Improvement:

Additional Comments: