

FORM B
Rubric for Evaluating Individual WI Courses (for Department Chairs)
Faculty of Arts & Sciences-Newark

This form should be completed by Department Chairs and returned to WI Instructors for new courses and as part of periodic reviews.

		Satisfactory	Needs Improvement	Unsatisfactory
Substantial Writing	Written assignments are a major component of the WI courses offered by the department. Students are called on to write substantially, as determined by disciplinary conventions.			
Multiple Writing Assignments	A number of writing assignments are incorporated as an integral, ongoing part of the course, and the writing assignments are sequenced to assist students in improving their writing.			
Critical Feedback	Guidance and critical feedback are provided during stages of the writing process and on completed assignments.			
Revision of Work	Opportunities for revision are provided, particularly on drafts and longer projects.			
Grading	The Writing Intensive course has a rubric for grading written assignments.			
Syllabus	Syllabi reflect that courses incorporate substantial writing, multiple assignments, and revision opportunities and that writing is integrated as a significant measure in determining students' grades.			

Best Practices:

Areas Needing Improvement:

Plan for Improvement:

Additional Comments: