

Scholastic Standing Reinstatement Application

(for students who have been academically dismissed)

c/o Office of Academic Services

360 Dr. Martin Luther King, Jr. Blvd. – 312 Hill Hall

Deadline: June 15 (for Fall) - Dec. 1 (for Spring)

Student's Name: _____

Student ID # _____

Address: _____

E-mail: _____

Phone: H: _____ W: _____ C: _____

1. **Academic Achievement Workshops** – The Dean's Office provided mandatory workshops for all students on probation to attend. Please indicate if you attended
_____ Yes, I attended a workshop Term: _____
_____ No, I did not attend a workshop.

2. **School Work** – The policy states that you need to attend another institution for one-year and demonstrate good academic standing. Please check the appropriate statements below:
_____ I am providing my transcript from another college (attach).
_____ I am providing letters from the faculty of courses I am currently taking (attach).
_____ I did not attend another institution because I have already transferred 65 credits hours.
_____ I did not attend another institution for another reason – explain _____

_____ I have received a grade change from a previous course (attach letter from faculty or copy of grade change). This must be **COMPLETED** before you appeal.
_____ I had an error on my transcript. I had repeated some courses and they were not coded properly. I have gone in person to the registrar and had them coded, so now my GPA is higher. (attach copy of new transcript)
_____ Other: Explain: _____

3. **Work hours** – Many students work too many hours to devote the amount of time necessary to be successful in school. Please provide a statement from your employer (if appropriate) as to how many hours you will be working when you return to school. (attach)

4. **Financial means to pay for school** - Do you have resources to pay for school? _____ The committee may only permit you to return to school as a part-time student, taking no more than 2 classes or six credit hours. This will mean that you will only be eligible for Federal financial aid. You will not be eligible for State funds.

