

## OPTION TO OFFER AN EXISTING COURSE IN ONLINE FORMAT FORM

### INSTRUCTIONS

- 1) Provide form with the instructor's and the department chair's signature along with a copy of the current in class syllabus and the proposed online syllabus to the SASN Dean's Office.
- 2) After approval by Courses of Study, this course modification requires approval by the School of Arts and Sciences. After final approval by the Dean of SASN, the Dean's Office will send the completed and signed form to the Director, Office of Academic Scheduling, Room 208 Blumenthal Hall.

### COURSE

Course Number	Course Title	Credits	Effective Semester & Year

### COURSE PLATFORM

- Blackboard     
  Pearson eCollege     
  Sakai     
  Other

### QUESTIONS (attach sheet(s), as necessary)

- 1) Which of the following does this course address? (check as many as apply)
 

<input type="checkbox"/> high enrollment potential	<input type="checkbox"/> strong demand from students for online format
<input type="checkbox"/> strong or emerging market demand	<input type="checkbox"/> required for degree or certificate

 Other \_\_\_\_\_
- 2) Source of expected enrollment (%) \_\_\_\_\_SASN, \_\_\_\_\_Rutgers-Newark professional schools,  
 \_\_\_\_\_Rutgers-Camden/New Brunswick, \_\_\_\_\_ non-Rutgers students
- 3) What are the perceived benefits for students taking this course online rather than in a traditional classroom?
- 4) List learning objectives for course (objectives must be measurable).
- 5) Describe how learning outcomes will be assessed.
- 6) How will the effectiveness of the online tools, applications, and modules used in this course be evaluated?
- 7) How will student discussion, interaction, and collaboration be facilitated?

### APPROVALS

Instructor (print name)	Instructor (signature)	Date
Department Chair (print name)	Department Chair (signature)	Date
Dean (print name)	Dean (signature)	Date
Academic Scheduling (print name)	Director, Academic Scheduling (signature)	Date